

HEREDITARY SPASTIC PARAPLEGIA SUPPORT GROUP

Registered Charity No. 1181539

Trustees Meeting – [Online Meeting].

15th May 2025, Start time 19:20

Minutes

Attendees: Adam Lawrence (AL), Dave Harris (DH), Estelle Marshall (EM), Helen Payne (HP), Michael Payne (MP), Mitesh Patel (MB)

Apologies:, Juan Vazquez Ruiz (JR), John Mason (JM), Mike Cain (MC)

1. Introduction

AL welcomed attendees to the meeting, he wanted the meeting to mainly concentrate on confirming the details for the AGM in July.

2. AGM Planning.

a) Venue. Sense Midlands is now booked for Sunday 27th July. Phone number: 0121 415 2720

Contact: Josie Bell - Events Manager. AL gave his thanks to members June Masding and Penny Cohen for securing this booking and undertook to confirm our specific needs with the organisation in the next few days.

b) Notifications and Voting. A similar email and postal voting process would be followed as in recent years, this was felt to give the widest franchise for our membership, many of whom were unable to travel to meetings.

c) Trustee Elections. This year DH and JM were up for re-election and Adam had sought confirmation that both were happy to stand for a further term.

d) Charges for attendees. After discussion it was agreed that there would be no charge for attendance or catering this year. It was left open to reconsider this for future years.

e) Possible Speakers. Prof. Jon Marsden had said he'd like to attend, Estelle was prepared to run a short (15min chair-based exercise session for attendees. Suggestions were made that members with experience in sports might speak (Lily Rice and Gregor Anderson were mentioned as examples).

f) HP suggested that DH give his report to the meeting and she would produce the minutes, thus effecting a handover.

3. AOB

None at the meeting, however JM sent his apologies together with an email containing the following:

"Here is the info that I had intended to provide:

2024/25 accounts have been passed to the auditor along with the report for the Charities Commission.

Accounts have been passed to Michael Payne and I assume that he has taken on the role of Treasurer from May 1st.

We have not yet been able to get Michael as a signatory to the bank account and Sonya is passing on transaction summaries every week.

I am distributing the latest newsletter from Pippa. I see that there is a revision from Adam and I will circulate the new version today.

I will prepare the Treasurer's report for the AGM to cover the year 2024/25.

I would have asked what is happening about membership renewals. Mitesh, as Membership Secretary, should:

- Press the New Year key

- Use the Members (2yr) list to announce AGM details
- Send email reminders to the Cash payers
- Send paper requests to the Snail mailers.

I am here to help as necessary. I am happy to send out reminders to members about meetings until someone else is able to take on the task.”

There being no further business, the meeting concluded at 20.00.