



## 1. Register of gifts

This document sets out the expectations in relation to any gifts that any trustees, committee members, volunteers and those acting on behalf of or representing the Group (hereinafter referred to as Group Representatives) might receive.

Due propriety must be observed with regard to gifts. Group Representatives should not accept gifts which may, or may appear to, compromise their impartiality.

Group Representatives should disclose to the Trustees any gifts of a value over £50 that they receive, where such gifts are given because the recipient represents the Group.

The register of any gifts (in form of the template below) will be maintained and updated regularly. Gifts will remain in the register for a period of at least 2 years after the date of receipt of the gift.

Date	Donor name	Recipient name	Description of gift	Estimated value of the gift	Gift accepted ("Y" or "N")

The register is accessible to Trustees only.

Next review: April 2023

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